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Board of Supervisors:  
David Halbig, President  
Richard Miller, Vice President  
Eugene Gangemi, Supervisor  
Richard Hulbert, Supervisor  
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**RFP 13-04**  
**Water Meter and Fixed Network AMI System**  
**Addendum 1**

Below are responses to questions that were delivered via e-mail and phone. Site conditions should be verified prior to submitting a proposal. All conditions of RFP 13-04 remain intact, including the due date of August 14<sup>th</sup>, 2013 at 2:00p.m.

1. Is Sales Tax required on materials?  
**Sun 'n Lake of Sebring Improvement District is tax exempt. Materials purchased directly by the District will be tax exempt. Materials purchased by vendors on behalf of the District are typically subject to sales tax.**
2. What is the estimated project duration?  
**We estimate a maximum of 2 years from the issuance of the contract, however, the contract is set at the discretion of the Board of Supervisors and may be shortened or lengthened. Meter pricing is expected to be fixed for 2 years. Pricing after 2 years will be negotiated.**
3. Can the Contractor assume 2" and larger meters are all turbine?  
**Turbine or electromagnetic at the discretion of the District.**
4. As for the Meter Installation portion, can you breakdown the meter sizes? (The installation price for a ¾" water meter vs. a 3" water meter is quite different.)  
**The District has already replaced a majority of its larger meters, with very few remaining over 3/4". Installation on the larger meters will be subject to negotiation.**
5. Are meters in setters, or are they connected with straight meter couplings?  
**Typically straight meter couplings but field verification is the responsibility of the bidder.**
6. Do the 2" and larger meters have a bypass?  
**No.**
7. What percentage of meters is located in asphalt/concrete?  
**None.**
8. Is the Contractor required to collect GPS coordinates?  
**Yes.**
9. What is the age of the service lines?  
**Service lines will be 40 years old at a maximum or newer.**

10. What is the primary service line make-up, i.e. plastic, copper, galvanized?  
**PVC.**
11. Is the Contractor required to take digital pictures before and after meter installation?  
**Yes.**
12. Is prevailing wage required?  
**No. However, labor laws are expected to be adhered to.**
13. Will the Contractor be required to provide warehousing for materials?  
**Yes.**
14. Who will take possession of old meters?  
**The District will retain possession of the old meters.**
15. What is the material of the existing meter box lids?  
**Predominately poly, subject to field verification.**
16. Do the existing meter box lids have existing holes?  
**No.**
17. Can you provide a plan holders list?  
**A plan holder list was not maintained as there was not bid meeting. All addendums are posted on the website at <http://www.snldistrict.org>.**
18. Please provide a copy of the Drug Free Work Place Verification Form.  
**See attached.**
19. Does the District have a preferred meter vendor?  
**No. The specifications for the meter are clearly outlined in the bid pack and the District will equally consider ALL submitted proposals.**
20. There was a discrepancy in the Bid Sheet regarding Single Port MTU's. The Total Column depicted 1,414 units and has been changed to 1,440. A new bid sheet is attached to this addendum and is to be submitted with the proposal. Please disregard the previously posted Bid Sheet.

**DRUG-FREE WORKPLACE CERTIFICATION FORM**

IDENTICAL TIE BIDS-In accordance with Florida State Statutes Section 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business’s policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that under a bid a copy of the statement specified in subsection 1 above.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later that five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available to whom is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this entire section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Authorized Signature and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

**\*\* THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.**

**RFP 13-04****Water Meter Replacement and Fixed Network AMI System****Bid Sheet (REVISED August 9th, 2013)**

<b>Item</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Extended</b>
Fixed Network AMI System			1
Towers/Repeaters (total to be determined by propagation study of vendor)			

<b>Item - Meters</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Extended</b>
3/4"			3538
1"			9
1.5"			2
2"			10
3"			5

<b>Item MTU's with NICOR Connectors</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Extended</b>
Single Port ( <b>ASSUME 1,440 Units</b> )*			<b>1,440</b>
Dual Port ( <b>ASSUME 2,124 Meters/1,062 DUAL Port MTU's</b> )*			1,062

<b>Item - Meter Installation</b>	<b>Unit Cost</b>	<b>Total (Meters/MTU's)</b>	<b>Extended</b>
Meter with Single Port MTU			1,440/1,440
2 Meters with Dual Port MTU			2,124/1062

**\*For the purpose of the bid, assume ~40/60 split between single port and dual port MTU's. Actual MTU applicability and quantities to be determined by awarded vendor and Owner at time of Contract.**