

41 **A. Minutes of the Board of Supervisors Regular Meeting held March 4, 2022**

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Mr. Herrick MOVED to approve the Minutes of the Board of Supervisors Regular Meeting held March 4, 2022 and Mrs. Phillips seconded the motion.

- Mr. Brooks asked if there were any Board or public comments on the minutes of March 4, 2022. There being none,

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On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Brooks, Mr. Gilpin and Mr. Hurley voting AYE, the minutes of March 4, 2022 was approved. 5-0

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54 **B. Treasurer's Report, October 2021 (ats: 0:02:34)**

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Mr. Herrick MOVED to approve the October 2021 Treasurer's Report and Mr. Gilpin seconded the motion.

- Mr. Brooks asked if there were any Board comments.
- Mr. Herrick stated on page 12 of the Treasurer's report for October 2021, the IT support is \$6,000 over budget.
- Mr. Shoemaker stated he is going to review all those things with Ms. Valentine on Monday but thinks those are really just fund transfers. The overages which they see is when they have been reclassing things to the new system, so none of the items are over-budgeted it is really where they were assigned.
- He mentioned six items which he was asked about yesterday and he will get a line-by-line explanation for him and where they were going as they have not done any transfers yet.
- Mr. Brooks asked Mr. Herrick which lines he was concerned about.
- Mr. Herrick stated the following on page 12:
 - IT support for charges of \$8,000 versus a budget of \$2,000.
 - Consultation fees of \$6,000 versus \$2,500.
 - Office expenses of \$7,700 versus \$2,000
 - Subscriptions of \$4,000 versus \$458
- On page 14:

- 75 ○ IT support \$3,000 versus \$375.
- 76 • On page 8:
 - 77 ○ Insurance line for \$2,000 versus \$250
- 78 • On page 18:
 - 79 ○ Contract labor \$5,300 versus \$2,900 he assumes this is meter readers.
- 80 • On page 19:
 - 81 ○ Drainage maintenance for \$62,000 versus \$23,000
- 82 • Mr. Gilpin stated this is when Dan was here, and he did this.
- 83 • Mr. Brooks stated the way they are going to work this is if anybody has any questions or
 - 84 concerns, he is going to log them and get with Ms. Valentine who will then report back via e-
 - 85 mail.
- 86 • Mr. Shoemaker stated they should be able to go over all of these on Monday and have
 - 87 answers to all the questions and send the responses to the Board via email.
- 88 • Mr. Brooks asked if there was anything else on the October report.
- 89 • He asked if there were any public comments on this, there being none, Mr. Brooks indicated
 - 90 this report will be tabled until the next meeting once they receive the answers to the
 - 91 questions asked.

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93 On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Gilpin,
94 Mr. Hurley and Mr. Brooks voting AYE to table the October
95 2021 Treasurer's report until the next meeting once all
96 questions have been responded to by Amanda was
97 approved. 5-0

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99 **C. Treasurer's Report, November 2021 (ats: 0:06:59)**

- 100 • Mr. Brooks stated the November 2021 Treasurer's Report was approved back on February
 - 101 14, 2022.

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103 **D. Treasurer's Report, December 2021 (ats: 0:07:18)**

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105 Mr. Herrick MOVED to approve the December 2021
106 Treasurer's Report and Mr. Gilpin seconded the motion.

108 • Mr. Brooks asked if there were any comments on the Treasurer's report for December 2021
109 from the Board.

110 • He asked if there were any public comments, there being none,
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112 On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Gilpin,
113 Mr. Hurley and Mr. Brooks, voting AYE the December 2021
114 Treasurer's report was approved. 5-0
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116 **E. Treasurer's Report, January 2022 (ats: 0:08:06)**
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118 Mr. Gilpin MOVED to approve the January 2022 Treasurer's
119 Report and Mr. Herrick seconded the motion.
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121 • Mr. Brooks asked if there were any comments on the Treasurer's report for January 2022
122 from the Board.

123 • Mr. Brooks stated he had a couple of concerns. As it relates to the water and sewer readers,
124 he questioned whether they are getting accurate readings because when looking on page 3
125 at the numbers and especially on page 4 they got \$160,000, \$112,000 then \$21,000, then
126 \$87,000. He assumes the \$21,000 means there was something wrong, but it does not seem
127 they have made it up and it does not seem right.

128 • Mr. Shoemaker stated he will have to double check it where the discrepancy is coming in as
129 they had approximately \$110,000 in refunds.

130 • Mr. Brooks questioned whether this was due to the refunds they received back in December
131 which Mr. Shoemaker confirmed and stated this was over a three- or four-month period
132 when they were catching up with all those reads and when they started doing the accurate
133 reads.

134 • Mr. Brooks asked if they were all caught up now and Mr. Shoemaker stated they are still
135 reading every meter, every three months they get them read and he has to advertise for some
136 new positions to read them every month, as they have specific customers who have asked
137 them to read the meter every month.

- 138 • Mr. Brooks asked about page 11 regarding contractual labor which Mr. Herrick mentioned in
139 the other report, there is a charge there with no budget at all. He stated they need to know
140 what contractual labor is and what they are spending the money on.
- 141 • Mr. Shoemaker stated they have two part-timers, one meter reading and the second one
142 office Administrative help that they use. He continued and stated this was help brought in as
143 Ms. Valentine needed help in October, November and December and they continue to use
144 this person. They are not going to be over budget on labor because there are several
145 positions that have not been funded and they just started this last month.
- 146 • Mr. Brooks asked if they are the people hired to read the meters and as indicated by Mr.
147 Gilpin, office help as well. Mr. Shoemaker confirmed one is for meter reading the other is for
148 the office.
- 149 • Mr. Brooks stated on page 23 what is sludge disposal. Mr. Sliva explained what sludge was.
150 Mr. Brooks stated they are already \$4,000 over the year budget and this is only January.
- 151 • Mr. Sliva stated this is a process which just can't stop. Further discussion ensued on this
152 matter.
- 153 • Mr. Brooks asked if there were any additional comments on the January 2022 Treasurer's
154 report. There being none,

155 On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Gilpin,
156 Mr. Hurley and Mr. Brooks voting AYE the January 2022
157 Treasurer's report was approved. 5-0
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159 **F. Golf Financial Report, October 2021 (ats: 0:13:32)**
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161 Mr. Gilpin MOVED to approve the October 2021 golf
162 financial report and Mrs. Phillips seconded the motion.
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- 164 • Mr. Brooks asked if there were any Board comments on October 2021 golf financial report.
165 He asked if there were any public comments, there being none,
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On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Gilpin, Mr. Hurley and Mr. Brooks voting AYE the October 2021 golf financial report was approved. 5-0

G. Golf Financial Report, November 2021 (ats: 0:14:15)

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Mr. Gilpin MOVED to approve the November 2021 golf financial report and Mr. Hurley seconded the motion.

- Mr. Brooks asked if there were any Board comments on November 2021 golf financial report. He asked if there were any public comments, there being none,

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On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Gilpin, Mr. Hurley and Mr. Brooks voting AYE the November 2021 golf financial report was approved. 5-0

H. Golf Financial Report, December 2021 (ats: 0:14:35)

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Mrs. Phillips MOVED to approve the December 2021 golf financial report and Mr. Herrick seconded the motion.

- Mr. Brooks asked if there were any Board comments on December 2021 golf financial report there being none,

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On VOICE vote with Mrs. Phillips, Mr. Herrick, Mr. Gilpin, Mr. Hurley and Mr. Brooks voting AYE the December 2021 golf financial report was approved. 5-0

I. Golf Financial Report, January 2022 (ats: -:14:59)

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- Mr. Herrick indicated to Ms. Border to alternate the order in which she does the votes.

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Mr. Gilpin MOVED to approve the January 2022 golf financial report and Mrs. Phillips seconded the motion.

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- Mr. Brooks asked if there were any Board comments on January 2022 golf financial report.
- Mr. Brooks noted a couple of things in the report he is going to recommend they make some changes, the balance sheet which is always present for the report he would like to eliminate

203 this from the report going forward unless anyone has an objection to this. He indicated they
204 do not refer to it and do not need it. He stated there were check balances, he guesses is the
205 right way to say it, they get a general ledger and check register. The check register is the
206 actual checks they cut during that period of time; the ledger is the actual charges that occur
207 during that month. So, the check register may not necessarily match up because that is just
208 checks that they cut not necessarily expenses they have incurred that month. To him to have
209 this report does not make any sense but to have the other report those are charges that went
210 through the account that month. He would like to eliminate the check register unless anyone
211 has an objection.

- 212 • The Board was informed if they do the balance sheet quarterly it will be there for public
213 record. He would not recommend eliminating it as it is important to do for the audits.
- 214 • One more change Mr. Brooks would like to make on page three and go to the bottom where
215 it states other. The intent for other was to be the capital charges they incur but if you look
216 at the number it is not working out correctly.
- 217 • Mr. Brooks worked with Ms. Valentine and Mr. LaMere a couple of days ago and they decided
218 they are going to list the capital. They are going to have total performance for golf and
219 restaurant without capital then they are going to add the capital at the bottom and put a total
220 performance for the company. Unless anyone objects, they will continue to make those
221 changes, Ms. Valentine is working on this. So hopefully in February, they will see a more
222 accurate report.
- 223 • Mr. Herrick stated he is very much concerned over his favorite line, which is payroll, the labor
224 in the restaurant is getting a little high again at 59% for this year which is better than last year
225 which was 74%. The month of January you went back up to 67% so there is a big spike.
- 226 • Mr. LaMere stated as it relates to January, that is when they had a big spike in Covid, and they
227 had a lot of employees out. The percentage went up for two reasons, one their revenue went
228 down, and lost about \$30,000 in revenue. As well, staff were starting to hit overtime which
229 boosted the number up. As far as overall performance for the year, it is getting better but
230 the same trend with their labor issues they are still not running as efficient as they would like

- 231 to. The target is still to be 40% or better on direct labor and 50% on this page. As the labor
232 force gets better, they will be able to run a little more efficiently.
- 233 • Mr. Brooks stated if they look at their performance so far, and he does frequent the
234 restaurant quite a bit, he sees they have two challenges. One the kitchen is understaffed,
235 and this is a serious problem in his opinion, the loss of business and secondly, he does not
236 think they use their staff the best that they can. Further discussion ensued on this matter.
- 237 • Mr. LaMere stated they have serious labor concerns, a real struggle, they have been running
238 ads for months now, further discussion ensued on this.
- 239 • Mr. Gilpin, Mr. Herrick, Mrs. Phillips, and Mr. Hurley all provided their input on this discussion,
240 and further extensive discussion ensued on this matter.
- 241 • Mr. Brooks asked if there were any additional Board comments and asked if there were any
242 public comments.
- 243 • Mr. Norcross commented on:
- 244 o Remote computer system
- 245 o Golf restaurant understaffed servers
- 246 o The possible use of -iPads
- 247 • Mr. Herrick indicated the system installed in the restaurant does not allow iPad usage.
- 248 • Mr. LaMere stated Mr. Herricks' comment was correct that their system is not compatible
249 with the iPad system. It has been two years and he would be happy to reach out to the
250 company to see if there is anything new.
- 251 • Mr. Brooks stated he is not ready to go there, but if he thinks it is the right thing to do for him
252 and his staff, he should check it out but if he does not, he does not want it done. Mr. LaMere
253 will take his time and investigate this to ensure it is the best thing to do for operation then
254 they will go ahead and do it. It is a whole process.
- 255 • Mr. Robert Edlow commented on:
- 256 o The lack of communication at the restaurant.
- 257 o Lack of staff training.
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On VOICE vote with Mr. Herrick, Mr. Gilpin, Mr. Hurley, Mrs. Phillips and Mr. Brooks voting AYE the consent agenda was approved. 5-0

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FIFTH ORDER OF BUSINESS

Public Comment (ats: 0:33:17)

- Mr. Brooks asked if there were any public comments on anything not pertaining to what they are going to discuss on the agenda.
- Bill Norcross commented on:
 - The condition of the golf course.
 - Provide a definite and detailed newsletter on what is going on.
- Mr. Brooks agreed with Mr. Norcross that the communications on the issues relating to the greens has been poor. They should have better communication from the company to their membership explaining what has happened with the greens. At this point, they have invited the agronomist from their company to attend the April meeting. He will at that time explain what happened, what they are doing about it and when it is going to be fixed. So, until then, he does not believe there will be any communication on this. It will be addressed.
- Robert Edlow commented on:
 - Individuals parking their vehicles on the grass.
 - How to stop individuals from parking their vehicles on the grass.
- Mr. Brooks indicated at the April 1, 2022 meeting the Board is going to review with the code enforcement of the District. At which point, they will ask the gentleman responsible for this what help he needs in order to get this done.

SIXTH ORDER OF BUSINESS

Message from Commissioner Scott Kiroauc (ats: 0:38:39)

- Commissioner Kirouac was not present, and no comments were received.

SEVENTH ORDER OF BUSINESS

Action Agenda (ats: 0:38:42)

- This is how they go about this. They will have to suspend the meeting to call for the public hearing to discuss the connection fee and implementation date.

The regular meeting of the Board was suspended. (ats 0:39:05)

290 **EIGHTH ORDER OF BUSINESS**

Public Hearing on Water and Wastewater

291 **Connection Fee Increase (ats: 0:39:10)**

292 **A. Board Suspends Regular Board Meeting and Calls the Public Hearing to Order**

293 **B. Motion to Consider the Item and Board Discussion**

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295 Mr. Gilpin MOVED to open the public hearing for the water
296 and wastewater connection fee increase and Mr. Herrick
297 seconded the motion.

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- Mr. Gilpin inquired if they heard from Mr. Schumacher. Mr. Shoemaker indicated Mr. Schumacher was stuck in traffic coming out of Orlando but is online. He indicated a camera and cable were ordered to come so at this time Mr. Schumacher cannot communicate with the Board but is able to hear.
- Mr. Brooks stated they are here to discuss the connection fee and implementation.
- Mr. Shoemaker provided a background to this discussion. He indicated they have had presentations and discussions about raising the connection fees for the water and wastewater services which the District provides. They had a study done by Florida Rural Water Association, and they have also been working on studies for Sebring and Avon Park. They do it statewide and finished their report and provided two options for the District to raise the connection fees.
- There is a total replacement cost or useful life. They have useful life in their plants and are going with that level. The proposal is to take the water connection fee from \$1,000 to \$2,630 and the wastewater fee which is \$1,700 raise it to \$4,090. These will be incremental increases over a two-year period. They would take that increase and split it in half and each year put in the increase. So, for example the water is going up an additional \$1,630 then in 30 days this fee would go up by \$815 and the following year \$815. Just to be clear a connection fee is basically they are paying for capacity in the plant.
- For example, we spend \$10 million for a 10-million-gallon plant, a house-uses 250 gallons a day, what would it cost to serve the home. Here is the District's pro-rated share of that capacity or connection in the utility world, it does not appear as what they would call impact fee but the money from that goes into a capital account for replacements in those

322 two plants. At the last meeting, they looked at comparison of those fees and their new
323 level fees will be at the higher end of the range, but he anticipates they will see Avon Park
324 and Sebring will be raising their fees in the near future and also the City of Lake Placid.
325 They are still in that \$5,000 range which is not average for this area and the fee is only
326 paid by new construction or if someone does a big remodel. Remodeling would be
327 something commercial or they are taking a low use of some offices and turn it into a high
328 water use such as a restaurant or dialysis center. New construction will pay this higher
329 fee. It is not any of the current residents so there is no impact to current residents or
330 customers. Further discussion ensued on this matter.

- 331 • Mr. Brooks stated at the last meeting the Board, he does not recall if they voted, or they
332 had a consensus that they were okay increasing the fees by 50% over two years.

333 **C. Public Comments**

- 334 • Mr. Brooks asked the public if they had any comments on this issue, there were none. He
335 asked the Board if they had any additional comments, there being no comments, he
336 stated they are at the point to approve this.
- 337 • Mr. Shoemaker stated the motion would be to increase the utility connection fees for
338 water at a cost of \$2,630 and wastewater at a cost of \$4,090 based on the useful life
339 calculations and also to adopt the meter sizing equivalent residential connection report
340 shown by tables one and two on page three of the Florida Rural Water Association Report.
341 All these recommendations are based on the work that Rural Water did, and they have a
342 nice note in their presentation.
- 343 • Mr. Hurley asked if all the money they take in for this will go to a special account which
344 keeps every upgrade. Mr. Shoemaker stated it will be going to a designated capital
345 account.

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Mr. Gilpin MOVED to approve the water and wastewater 348 connection fee increases and Mr. Herrick seconded the 349 motion.
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- 350 **D. Board Action to Set Amount of Connection Fee and implementation Date of April 18,**
351 **2022**
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On VOICE vote with Mr. Gilpin, Mr. Hurley, Mrs. Phillips, Mr. Herrick and Mr. Brooks all voting AYE to increase the water and wastewater connection fee was approved. 5-0

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358 *Mr. Brooks closed the public hearing.*

359 *The regular Board of Supervisor meetings was reconvened.*

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361 **NINTH ORDER OF BUSINESS** **Add-on Items (ats: 0:46:05)**

- There being no add-on items presented, the next agenda item followed.

363 **TENTH ORDER OF BUSINESS** **Petitions and Communications (ats: 0:46:10)**

- There being no petitions and communications presented, the next agenda item followed.

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367 **ELEVENTH ORDER OF BUSINESS** **Staff Reports (ats: 0:46:15)**

368 **A. Golf**

- Mr. Murphy presented his report to the Board and indicated there is a lot of stuff in the report which he explained.

- Erosion control

- Spraying the Fairway

- Further discussion ensued on this matter.

- Mr. Herrick stated the water flow has been this way on the greens for some time and questioned why it is an issue this year when it has not been in previous years. Further discussion ensued.

- Mr. Brooks stated he did not want to hear all of this he just wants it fixed. He does not want to hear any excuses, all he wants is for his guy to come here and tell them why this has happened and why it is not going to happen again, and when it is going to be fixed.

- Mrs. Phillips asked Mr. to provide an approximation of when they will notice a difference. Extensive discussion ensued on the golf course.

- Mr. LaMere provided an update on:

- Memberships.

- Brooker fence installing a fence up on the back loading dock and back by the Key room. This is to take place May 11, 2022.

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- 386 ○ Men's Member Guest schedule next week with 120 players in the field. They
- 387 will have a banquet dinner and entertainment on the Saturday and the
- 388 restaurant will be closed on this day.
- 389 ○ The last tournament will be on March 31, 2022.
- 390 ○ April 9, 2022 is the Annual Ridge Area Arc Kokomo event which occurs every
- 391 year and the restaurant will be closed on this day.
- 392 ○ The Minor League Golf tours are coming back.
- 393 ● Mr. Herrick asked with the restaurant being closed will there be availability of any kind of
- 394 food for the AJGA, will the snack shack be open.
- 395 ● Mr. LaMere stated the AJGA will play golf, but they will be closed for dinner, and he
- 396 apologized for not stating this. The restaurant will be opened for service at lunch.
- 397 ● Further discussion ensued on the additional upcoming events.
- 398 ● Ms. Joan Cowan, a longstanding member at the Club was honored. She has been a strong
- 399 supporter of the Club and a member for over 43 years. The Club has purchased a shadow
- 400 box and placed a deer run flag on it with a nice memento thanking her for her longtime
- 401 service and support of the Club.
- 402 ● Mr. Brooks asked Mr. LaMere to send the Board an email with specific breakdowns of the
- 403 type of memberships they have this year and how many signed up versus last year.
- 404 ● Mr. Brooks had an additional question for Mr. LaMere for which he responded. Further
- 405 discussion ensued on this.
- 406 **B. General Counsel Report**
- 407 ● Mr. Schumacher was online but due to technical difficulties could only hear and unable
- 408 to communicate. Mr. Brooks commented on this and stated it was unacceptable for the
- 409 general counsel not to be in attendance and stated general counsel is to be at every
- 410 meeting.
- 411 **C. General Manager's Report**
- 412 ● Mr. Shoemaker presented his report on:
 - 413 ○ A lunchtime webinar on water quality sampling, at no charge.
 - 414 ○ Three utility staffers took the maintenance traffic course over a two-day
 - 415 period at a cost of \$350 per employee.

- 416 ○ More people from roads, bridge and utilities will be taking this course next
417 month.
- 418 ○ They will be doing their First Aid and CPR course.
- 419 ● Mr. Shoemaker provided a quick update on Deer Run irrigation. He indicated they have
420 finalized the material purchases as the cost continued to climb another 15%. It was a good
421 move getting those prices locked in on the pipes because the prices now are astronomical.
- 422 ● They are working on getting the contract executed and putting some final touches on it
423 to get it out of the way and they are looking at June 6, 2022 as the start date with the
424 materials being delivered at the end of May.
- 425 ● Mr. Brooks asked Mr. LaMere if they are starting on June 6, 2022 when will they see a
426 schedule on what he is doing. Mr. LaMere stated right now Carlos' contract has not been
427 signed yet and Mr. Shoemaker will be sending this out and should have that next week.
428 They will have a meeting with him and set the schedule and the scope of work. Further
429 discussion was had on this matter.
- 430 ● Mr. Brooks requested to have a schedule to present at the second meeting of April of
431 what is going to happen to the courses during the irrigation work.
- 432 ● Mr. Shoemaker had a few other updates:
- 433 ○ Met with the County Administrator and the Assistant County Administrator
434 last Friday to talk about American Rescue Plan on grant opportunities to the
435 federal program.
- 436 ○ Met with Liz Barber, she is a grant coordinator, and he is going to submit five
437 project proposals to them next week following the 44 pages of criteria in their
438 manual. They will put in for some stormwater projects also for emergency
439 generators.
- 440 ○ In July they will be moving forward with putting in an application to the Water
441 Management District for Turtle Run for next year. They move forward with the
442 budget though it was delayed until next year they will put money in the
443 budget. They do cost shares for efficiencies meaning they could put
444 \$50,000/\$75,000 towards that project for controllers or efficient valves. This

- 445 money is basically a 50/50 cost share, so if the District is putting money into
 446 the loop, they will match us, and the fact we put \$2 million to increase
 447 efficiencies on Deer Run this looks really good when you put a grant
 448 application into them.
- 449 ○ There were discussions about the website, he has two firms in Town, MSP
 450 Marketing in Ridgewood and another firm called Get Fish Slapped which came
 451 highly recommended. He is obtaining proposals from each of them.
 - 452 ○ The website is outdated and needs to be updated.
 - 453 ● Two meetings back the Board approved some utility funding and one item in there was
 454 a rate study. So today, we just finished increasing the connection fee, these are the base
 455 rates. The scope of work has been signed with the consultants and he expects to have
 456 the draft in 60-days and make it part of the budget process. The goal is to increase their
 457 rates so that they are self-sufficient. They want to have their rates in the middle of the
 458 pack versus being at the bottom.
 - 459 ● Mr. Shoemaker had a staffer from Florida Rural Water come in this week and is doing an
 460 energy assessment of their facilities, the Districts' water and wastewater plants. He will
 461 run their peak times and put together a plan on how they can reduce their energy
 462 consumption. This is a service they offer free of charge.
 - 463 ● They have started to work on the updated strategic plan and Mr. Shoemaker broke down
 464 the strategic plan with the Board. Further discussion ensued on the strategic plan.
 - 465 ● Mr. Shoemaker will provide the Board an updated strategic plan on April 1, 2022, which
 466 they can review for the next meeting.
 - 467 ● Mr. Shoemaker mentioned they were going to talk in detail about the code enforcement,
 468 however this will be postponed today until April 1, 2022. Also, the security report is
 469 included in the package, but they are going to have Bob come in and provide an overview.
 - 470 ● He mentioned they have an out-of-date District code enforcement brochure, so any
 471 updates or new things the Board wishes to enforce will be included in the updated
 472 brochure. They will also include what the District is responsible for and what the County
 473 is responsible for and include a phone number and contact information for the County.

- 474 **D. Code Enforcement Report**
- 475 **i. 5700 Granada and Mendoza**
- 476 **ii. Update and Revisions to Code Enforcement Policy**
- 477 • The code enforcement report was tabled and will be presented at the April 1, 2022
- 478 meeting.
- 479 **E. Security**
- 480 **i. February 2022 Report**
- 481 • The security report was provided in the agenda package but will be presented at the April
- 482 1, 2022 meeting.
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- 484 **F. District Engineer**
- 485 **i. Five Year Paving Plan Update**
- 486 • In looking through the Board packet it appears they might have an older version of this
- 487 report. The current report starts fiscal year 22/23. He indicated this report is the older
- 488 version and he will email it out but will go over it. However, since the incorrect report
- 489 was provided, Mr. Brooks did not want to discuss this. He asked this be brought back to
- 490 the April 1, 2022 meeting with the correct information.
- 491 **ii. FY20-FY21 and FY21-FY22 Paving Plan Update**
- 492 • The plan is to start the paving next week but today they are doing prep work to make sure
- 493 everything is mobilized. Mr. Jones informed them to notify the County about garbage
- 494 pickup on Thursday as he knows they have had issues in the past.
- 495 • The striping is done on the first group of roads except for a portion of Cortez, the north
- 496 end of Cortez. They had problems with the first group, and they are correcting these.
- 497 • Further discussion ensued on the roads.
- 498 **iii. Ditch/Drainage Issue at Pink Palace Discussed 2/18 Meeting**
- 499 **iv. Barbossa & Almeria and Florida Avenue and Frontage**
- 500 • Most of his comments on this are included in the package.
- 501 • Mr. Shoemaker indicated he sent a letter to the property owners because there is an old
- 502 ditch there for drainage that we could go in and maintain.
- 503 • Mr. Jones asked if they wanted to go over the recycling bin location. Mrs. Phillips asked
- 504 if the Board wanted a recycling place out there, and the response was no. Further
- 505 discussion ensued regarding the recycling location.
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507 G. Community Services**508 i. Violations of Dog Park Policy – Additional Signage – Security Phone**

- 509 • Ms. Fells stated the entire Board except for Mr. Hurley should have received an email
510 yesterday on the new signs to be placed in the dog park. They are 36 inches tall by 30
511 inches wide. It is going to reiterate the rules for the dog park. In total, four signs were
512 ordered to place two in each of the dog parks. The signs have been ordered and received,
513 and she is expecting them to be installed early next week.
- 514 • Mr. Brooks indicated to Ms. Fells she was supposed to bring before the Board today the
515 discussion about violations and regulations.
- 516 • Ms. Fells stated at the last meeting it was her understanding that they discussed what
517 they were going to do is call security which is why it was placed on the signs. If there is
518 someone who is being physical and/or misusing the park they need to call security or
519 report this to the District office and they will do what they do with other complaints.
- 520 • Mr. Brooks asked what the procedure will be if someone violates the policy and what
521 happens to the individual.
- 522 • Ms. Fells suggested if it gets reported to security and it would be a matter of how many
523 strikes, they want to give someone before we trespass them from the dog park. Further
524 discussion ensued regarding the dog park, and this will be discussed further at the April
525 meeting since there is nothing in writing about this.
- 526 • Mr. Brooks asked if Ms. Fell had an update on CPR classes for the employees. He stated
527 she has done well with the April 5, 2022 classes for the people living in the District but
528 questioned if they have done anything for the employees as yet?
- 529 • Ms. Fells stated Kelly has reached out to them to go ahead and schedule this for the
530 recreation employees, all the employees that are at the pool will have that finished, it is
531 her understanding that Kelly has this scheduled.
- 532 • Mr. Brooks asked to discuss the newsletter. He stated the newsletter, no offense to
533 anyone but it is his opinion it is more of an advertising brochure in many ways, and he
534 thinks they need to come up with a strategy on what they would like to communicate to
535 the public. He challenged her sit and talk to a team and see what a good newsletter would

536 look like and what people would appreciate hearing about. Further discussion ensued
537 regarding the newsletter.

538 • Mr. Brooks asked if there were any public comments.

539 • Mark Camp commented on:

540 ○ The golf operations and the greens.

541 ○ Glad there is a plan in place, he appreciates this and hopes everything goes
542 well.

543 ○ Questioned who oversees the GoToMeeting platform.

544 ○ He understands they have individuals online, but they could hear but not
545 speak as they did not have the cables and audio for video available.

546 ○ He questioned how they verify people are online.

547 • Mr. Camp will come to the office and sit with Mr. Shoemaker to go over how the system
548 works.

549 • Mr. Shoemaker stated today they turned on the transcript function for GoToMeeting so
550 when you view the video you can split the screen and watch the transcript timestamp
551 when the item comes up.

552 • Bill Norcross commented on:

553 ○ The newsletter idea is a great one.

554 ○ Jimmie's plan for the golf course; this would be an outlet for the general public
555 to be in touch with what is happening.

556 ○ Driving range problems.

557 ○ Missing baskets

558 • Mr. Brooks indicated to Mr. Norcross this was the third time this was brought up and they are
559 aware of his issues.

560 **H. Utility Report**

561 • Mr. Sliva stated they have posted one full-time utility technician position and a dual
562 license operator position. These positions have been posted on Indeed, as well as the
563 Florida Water Pollution Control Operator Association and at the new pay rate which they
564 implemented, they noted a larger number of applicants applying.

- 565 • Two of the utility technicians submitted applications to DP for their wastewater level C
566 licenses and are awaiting approval and scheduling.
- 567 • Since the last meeting they had five more connections for water and wastewater and the
568 biggest thing for this report they have attached a quote from Data Flow Systems that
569 works with the lift stations. The Districts server is outdated and needs repair. As of
570 February 11, 2022 they have a loaner server. The quote is included at the back of the
571 report, and it is in progress now and it will give them their communications too.
- 572 • Mr. Brooks asked how much, and was informed it is \$5,960 for two servers, the software,
573 the operating system and the open-source database and configurations.
- 574 • Mr. Shoemaker explained this further.
- 575 • Mr. Herrick asked if Mr. Sliva had any of the people lined up for interviews. Mr. Sliva
576 indicated they have a decent stack of technician positions and two operators have applied
577 and they are checking their licenses but will start scheduling some interviews next week.
- 578 • Mr. Gilpin had a question; he was told there was a crane and asked if this was just talked
579 about. Mr. Sliva stated no, this was yesterday morning about 7:30, one of the newest
580 generators had an oil leak for the lift station on Matanzas. They came in yesterday and
581 pulled it out and they are taking it and already have the motor shipped out and they are
582 doing the repairs and will get it back.

583
584 **TWELFTH ORDER OF BUSINESS** **Unfinished Business (ats: 2:03:47)**

- 585 • There being none, the next agenda item followed.

586
587 **THIRTEENTH ORDER OF BUSINESS** **New Business (ats: 2:03:52)**

- 588 • There being none, the next agenda item followed.

589 **FOURTEENTH ORDER OF BUSINESS** **Discussion to/from Board (ats: 2:03:57)**


- 590 • Mr. Shoemaker stated he has not received any letters this week.
- 591 • Mr. Gilpin stated he noticed for the last few meetings they have had a lot of problems
592 with their mics and asked if there is something they can do. He questioned whether they
593 have to check batteries. The batteries were checked, and new ones were placed in the
594 mics.

- 595 • Further discussion ensued regarding the mics.
- 596 • Mr. Brooks asked if there were any comments from anyone.
- 597 • Mark Camp commented:
 - 598 ○ On the agenda there is one phone number and ID to call into the meeting
 - 599 ○ The one online was not correct and that is the one he went to.
- 600 • Mr. Brooks asked if there were any additional comments, there being none.

601 **FIFTEENTH ORDER OF BUSINESS**

Adjournment (ats: 2:07:23)

- 602 • There being no additional business to be brought before the Board, the meeting
- 603 adjourned at 11:58 a.m.

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Ray Brooks, President

